

GREENWAYS FOUNDATION, INC.

Grant Final Report

Due Date: _____ **(60 days after completion)**

Name of Project: _____

Organization: _____

Amount of Grant from Greenways Foundation: \$ _____

Project Director/Contact Person: _____

Address of Contact Person: _____

Phone #: _____

E-Mail Address of Contact Person: _____

Please provide the following:

1. Brief description (1–3 paragraphs) of the project activities and outcomes.
2. Listing of measurable outcomes to be achieved by the project.
3. Pictures of the project for the foundation website.
4. Financial Section (see page 2) - Provide the necessary financial information relative to the grant. Please use the attached Grant Expenditures and Sources of Funding Report.

GREENWAYS FOUNDATION, INC.
Final Report - Grant

4. Financial Section (page 2) - Grant Expenditures and Sources of Funding Report

Project Name _____ Amount of Greenways Foundation Grant \$ _____

Report Date _____

EXPENDITURES								
Category (Itemized List of Expenses)	Budget (from Original Grant Budget)				Actual Expenditures*			
	Greenways	Grantee	Other	Total	Greenways	Grantee	Other	Total
1.								
2.								
3.								
4.								
5.								
6.								
7.								
8.								
9.								
10.								
Totals								
Sources of Funding								
Source	Budget (from Original Grant Budget)				Actual Receipts to Date			
Greenways Foundation								
Grantee								
Other (Name Sources)								
Totals								
Expenditures Over (Under) Sources								

Prepared By _____ (Name) _____ (Phone) Approved By _____ (Project Director)

*Attach copies of invoices and cancelled checks or other evidence of payment.